



SATS AGM 2025

Date: 13/01/2025

Time: 6.30pm

Location: Right Step Nursery & Kids Club, Norton Lane

Attendees:

- Amanda Davies, Chair
- Laura Forrester, Vice Chair and Treasurer
- Emma Abbotts, Safeguarding/Health and Safety
- Bethany Bairstow-Morris, Marketing Officer
- Rod Forrester, Head of Set Design
- Sarah Clarke, Head of Wardrobe
- Joshua Clarke - Fundraising Officer
- Lydia Abbotts - Fundraising Officer
- Sam Johnson
- Megan Grocott
- Paul Brammer
- Peter Barber
- Janet Brindley
- Chris Smith
- Sian Robinson
- John Pointon (video call)

Trustee Vote

100% Votes in Favour of remain in position

Amanda Davies Chair

Laura Forrester Vice-Chair and Treasurer

Bethany Bairstow-Morris Head of Theatrical Marketing

Emma Abbotts Head of Safeguarding & Health and Safety

Lydia Abbotts Head of Fundraising

Rod Forrester Head of Set Design

Joshua Clarke Secretary

4 votes in favour 8 votes against

Head of Wardrobe

Short break until 7.15pm

Overview of Accounts 01/04/23 - 31/03/24

Chair and Vice-chair reviewed the status of accounts which will be submitted by the end of January 2025. A copy of the accounts were available to view. Breakdown of incoming and outgoings discussed.

Incomings £54019.65

Outgoings £58214.51



Income from shows 2024

SATS completed 2 main shows in 2024 alongside other smaller fundraising events.

Dying To Entertain You was the May show which was a great success and was profitable by £1404.00. Discussed how PVFC was a great venue and has lots of potential for future shows.

Beauty & The Beast Panto 2024 was successful and on the whole even though we made a slight loss of £1360.00 this was an improvement on Panto 2023. Ticket sales increased and fundraising increased. Forecasting was much more accurate and profit from the confectionery stand increased.

Current Financial Position

Currently SATS have a monthly commitment of bills that total £200.00 per month for the charity mobile phone and storage locations. There are no concerns relating to finances for 2025. 2024 - 2025 accounts are currently in progress and will be submitted to the HMRC in April 2025.

2025 Shows

In May we'll be putting on a show at the Stoke Rep - Voices of the Potteries. Audition dates and production team will be announced ASAP.

Panto 2025 will be Sleeping Beauty. Once the details for the May show and auditions have been completed more detail will follow.

Thank you all for attending the meeting, the Trustees will now meet to discuss the production team for May 2025 - this will be announced shortly.

Production Team May 2025

The Trustees met and discussed the production team for May 2025.

Paul Brammer - Dramaturg and Show advisor
Sam Johnson - Musical Director
John Pointon - Assistant Theatrical & Musical Director
Megan Grocott - Director of Choreography & Movement

Vice chair will email other applicants to provide feedback.

That closes the meeting for today - Thank you.